

# 2025 Second Semester Dormitory Students Selection Guide

## **Must-Read** before applying for Dormitory

[ Each student can apply for dorm only once per semester ]

After acceptance, if you don't make your payment,  
you cancel the acceptance or, move out in the middle of the semester  
⇒ Re-applying for that semester will not be available.

### 1. Dormitory Residency Guarantee and Application

Residents of the first semester are guaranteed residency for the second semester. (Exceptions: mid-semester entrants, residents who withdrew mid-semester, and those who were forcibly removed.)

However, the guarantee is only applicable to students who apply within the designated application period. Students who fail to apply during this period will not be guaranteed residency.

#### [ Residency Guarantee Exclusion Notice ]

- Mid-semester entrants for the 2025 Spring Semester:  
: Students who moved in on March 15, March 29, April 19, or April 26, 2025
- Students who withdrew mid-semester, were forcibly removed, or permanently expelled during the 2025 Spring Semester
- Students whose academic status changed during the semester (e.g., enrolled → on leave of absence, graduation, etc.)
- Residents selected through separate admission(e.g., applicants via the Office of International Affairs) ⇒ these residents are not eligible for the residency guarantee system.

- ▷ Please ensure you apply within the application period for first-semester residents; late applications will not be guaranteed.
- ▷ If you miss the application period for first-semester residents, you may still apply as a new applicant, but residency will not be guaranteed.

### 2. Submission of Required Documents for Admission

Instructions for submitting required documents will be provided during the announcement of admission results and payment details. Please refer to the dormitory website for details.

**Failure to bring the required documents on the admission date will result in denial of entry.**

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### **3. Precautions Regarding Sleeping Habits and Lifestyle**

If you have personal sleeping habits (e.g., snoring, teeth grinding) or lifestyle behaviors that may cause inconvenience to others (e.g., roommates), please ensure these issues are treated before moving in. Complaints from others may result in mandatory expulsion from the dormitory.

### **4. Dormitory Fee Payment Guidelines**

Dormitory fees must be paid within the designated payment period. Failure to pay will be considered as a withdrawal of the admission offer. (If treated as a withdrawal, additional dormitory applications for the same semester will not be allowed.)

### **5. Reporting Changes in Academic Status**

After moving into the dormitory for the first semester, students who experience changes in academic status (e.g., leave of absence, non-return, graduation) must report the changes to the Dormitory Administrative Office and proceed with withdrawal.

Failure to report will result in mandatory expulsion, rendering the student ineligible for dormitory admission for one year, in accordance with Article 15 of the Incheon National University Dormitory Resident Selection Regulations.

### **1. Object of entering : Graduated student**

\* Students affiliated with the Office of International Affairs are advised to contact the office for dormitory application inquiries.

### **2. Regular Residence Period**

**: Aug 30th, 2025(Sat) – Dec 20, 2025(Sat) 13:00 (16 weeks)**

**Applications for the second semester  
are accepted only for the 16-week residency period.**

**If you wish to stay in the dormitory during the winter break,  
please make sure to check the winter break dormitory application notice  
at the end of November and submit your application accordingly.**

### **3. Plan for Entry**

( Unit : person )

Division	Total	First Dormitory	
		Men	Women
Graduated	175	84	91

\* The plan for Entry may change depending on the number of applicants

#### 4. Schedule

- Application Period for First Semester Dormitory Residents

Division	Detail Schedule
Apply period	<b>2025. 07. 11(Fri) ~ 07. 14(Mon)</b>
Acceptance Announcement	2025. 07. 18(Fri) 00:00
<b>Payment period</b>	<b>2025. 07. 18(Fri) 00:00 ~ 07. 21(Mon) 23:00</b>

- Application Period for New Applicants

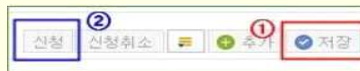
Division	Detail Schedule
Apply period	<b>2025. 07. 18(Fri) ~ 07. 21(Mon)</b>
Acceptance Announcement	2025. 07. 25(Fri) 00:00
<b>Payment period</b>	<b>2025. 07. 25(Fri) 00:00 ~ 07. 28(Mon) 23:00</b>

- General Information

Division	Detail Schedule
Notice for Room assignment	2025. 08. 22(Fri) 16:00
Check-in Date	<b>2025. 08. 30(Sat) 10:00</b>

#### 5. How To Apply

**★★★ Please Check out the attached file ★★★  
(How to use 'Portal web site for Applying for Dorm)**



When Applying Press "①Save" button,  
then press "②Application Summit" button, the very left one  
If you only press "①Save" button your application will not be submitted.

★ The above student

The above student must attach the document(Confirmation of Adviser) when applying for a person who has completed the regular graduate course

★ Roommate Request

- When applying, Put the information (Student#, Name) of your roommate's
- Room change not possible after roommate matching

★ According to the dormitory living rules,

**10 penalty points cannot be entered in case of resignation.**

## 6. Dormitory Fee

( KRW )

Period		First Dormitory	
		2-person room	3-person room
16 Weeks	2025. 08. 30(Sat) 10:00 ~ 12. 20(Sat) 13:00	880,000	640,000
17 Weeks	2025. 08. 23(Sat) 10:00 ~ 12. 20(Sat) 13:00	935,000	680,000
18 Weeks	2025. 08. 17(Sun) 10:00 ~ 12. 20(Sat) 13:00	990,000	720,000

※ Regarded as an abandonment of registering for dormitory when you don't pay within the time limit.

## 7. Dormitory Fee Payment

- Payment Period for First Semester Dormitory Residents  
: 2025. 07. 18(Fri) 00:00 ~ 07. 21(Mon) 23:00
- Payment Period for for New Applicants  
: 2025. 07. 25(Fri) 00:00 ~ 07. 28(Mon) 23:00

Division	How to check the deposit account
Freshman (Search with Examinee's number)	Dorm Web-site ( <a href="https://dorm.inu.ac.kr">https://dorm.inu.ac.kr</a> ) → 입사신청(신입생) → Acceptance announcement(student) → Print Dormitory Bill
Enrolled or Graduate Students	INU Portal ( <a href="https://portal.inu.ac.kr">https://portal.inu.ac.kr</a> ) → 통합정보 → Institutions (Dormitory) → View Applicatino Result → Print Dormitory Bill

## 8. Cancellation of entering dormitory and leaving dormitory

- Cancellation of dormitory
  - Apply period : Until 2025. 08. 29(Fri) 23:59
  - Method : Portal(<https://portal.inu.ac.kr>) → 통합정보 → Institutions(Dormitory)  
→ View Application Result → Check-in Cancel
  - Refund amount : 100% Refund  
(Only person who cancel Check-In until 2025. 08. 29(Fri) 23:59)  
※ Cancelling check-in after 2025. 08. 30(Sat) 00:00 will be regard as leaving dormitory midway
- leaving dormitory midway
  - Method : Portal(<https://portal.inu.ac.kr>) → 통합정보 → Institutions(Dormitory)  
→ Leave Application
  - Refund amount : Refund after deducting additional two-week usage fees from the remaining period (weekly) dormitory usage fees

## 9. Check-in documents(Check on the day when Check-In)

**You have to bring all the documents with you to check-in.**

**You can't enter the dormitory  
if you don't bring every document with you,  
so please make sure to prepare in advance**

**Prepare valid documents based on  
the date you actually enter the dormitory**

**In case of entering the dormitory on the regular check-in date  
without entering the dormitory on the pre-check-in date  
You must prepare health checkup and rapid antigen test results  
based on the regular check-in date.**

- **Resident Consent Form : Online submission**
- Identification (passport)
- **Immunization record of measles**
  - Object : Must be submitted only by those entering the dormitory for the first time.
- **Medical report(health certificate/hospital report)**
  - Examination item : TB test
  - Criteria : Only medical certificate for 2 months prior to the date of Check-in is valid
    - \* Medical examination day criteria for Pre-resident(2 weeks)  
: Examination records recognized after 2025. 06. 17
    - \* Medical examination day criteria for Pre-resident(1 week)  
: Examination records recognized after 2025. 06. 23
    - \* Medical examination day criteria for Regular entry  
: Examination records recognized after 2024. 06. 30

## 10. Information

- **No additional application will be accepted after the application period.**
- **It is not possible to extend or change the length of residence.  
Please check the exact period when you apply.**
- **If you check out in the middle, you will be refunded the dormitory fee after deducting the two-week usage fee from the remaining period**
- Question
  - Dormitory Office ☎ 032-835-9810 ~ 9812